



# MINUTES

## Clearmeadow School Council Meeting Minutes

Meeting Date: June 10, 2008

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### **In Attendance:**

Jane Macpherson, Lynda Hill-Oren, Robynne Hutton, Sophia Mullin, Heather Moffatt, Lynn Conforti, Monica Brown, Michelle Rich, Marnie Clark, Michelle Finlay, Kristine Draper, Terri Leach, Ron Clarke, Flo Azulay, Sharen Pismarov

**Regrets:** Michelle Willemse, Shelley Langer

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### **Welcome and Agenda Review**

The meeting was called to order by Robynne at 6:30 p.m.

### **Approval of Minutes**

The May 13th Minutes were approved by Lynn Conforti and were seconded by Ron Clarke.

### **Administrative Update**

- Jane and Lynda presented the attached document outlining the Administrative updates in the time since our last meeting.
- It appears that Jane will be back in September as Vice-Principal.

### **Treasurer Update**

Monica submitted the Budget report, the Treasurer's report and the Bank reconciliation. See attached. We have had a successful year with our fundraising efforts. It was discussed that some of the money should go towards certain departments and that we have a start up fund of \$10,000 in September. It was decided to cancel the Harvest Welcome (tentatively scheduled for the Fall) and put the \$200 which was allotted for that back into the budget.

### **School Lunches and September Programs**

After a lengthy discussion regarding the lunch programs, it was decided that Paula Braithwaite would provide the lunches on Mondays, Wednesdays and Fridays with the pita, pasta and pizza programs and the Lunch Lady would provide lunches on Tuesdays and Thursdays. A contract was to be negotiated with her for the upcoming school year. It was suggested that a survey be developed to generate feedback from the parents as to lunch program ideas. We are looking for suggestions from the community for our lunch programs. The breakfast buckets job will be up for tender in September.

## **Constitution Review and Nomination Forms**

The co-chairs went over the Constitution (see attached) with the council. It was put forward that additional wording be added to the "Roles and Responsibilities of School Council" section (page 3). As it stands now, it reads: "The following roles and responsibilities apply to all positions: Advise and collaborate with the Principal on school issues and goals." The amended sentence would read: "Advise and collaborate through the Council with the Principal on school issues and goals." It was suggested that we exercise caution when changing the Constitution. The council discussed this thoroughly and decided to think about it for a while before they came to a conclusion. The position of Food Program Coordinator (page 5) was outlined and discussed. There will be one position up for tender in September. As Paula would like to relinquish the responsibility of the breakfast buckets, this position would entail that job as well as organizing and overseeing the lunch programs, advertising, collecting forms and monies, liaising with school administration, and briefing the council at each meeting.

## **Intentions for Next Year and Special Thanks**

Members of council were asked to share their thoughts for returning the next school year to their currently held positions. The Principal and Vice-Principal very kindly handed out thank you gifts to the council and the co-chairs also gave the council and Jillian Ewing, our babysitter, some lovely appreciation gifts. It has been a tough, sometimes challenging but very rewarding year.

The meeting was adjourned by Robynne at 9:00 p.m.

*Thank you for coming!*