



# MINUTES

## Clearmeadow School Council Meeting Minutes

Meeting Date: January 22, 2008

---

### **In Attendance:**

Jane MacPherson, Robynne Hutton, Heather Moffatt, Monica Brown, Kristine Draper, Michelle Finlay, Michelle Rich, Terri Leach, Ron Clarke, Jan Norwood, Nancy Davie.

**Regrets:** Sophia Mullin, Lea Calicchia, Lynn Conforti, Marnie Clark, Shelley Langer, Flo Azulay

Substitute Minute Taker: Heather Moffatt

---

### **Welcome and Council Issues**

The meeting was called to order by Robynne at 6:30 p.m. It was described to Council that there is an unfortunate situation whereby Lea has found attending the Council meetings and performing some of the volunteer coordinator functions, difficult to manage with her current personal schedule. Because it has made accomplishing some of the volunteer goals difficult, it was felt that it would be easier for all involved if Lea relinquished her position as Co-Coordinator at this time. Effective immediately, Terri Leach will be the sole Volunteer Coordinator for School Council.

### **Approval of Minutes**

The November 8th minutes were approved with minor changes as earlier submitted by Monica Brown, by Terri Leach and were seconded by Ron Clarke.

### **Administrative Update**

- In Lynda's absence, Jane presented the attached document outlining the Administrative updates in the time since our last meeting.
- During the discussion of the reorganization of the caretaking staff, the issue was raised of snow safety. Council has been approached with concerns of the safety of the steps leading to the primary playground. At this time, the area is not included in the regular snow removal contract the school has with its contractor. Jane offered to discuss the issue with our own caretakers, to see if it could be included in their existing snow removal tasks. It was noted that the snow removal contractors are on site before 8:45 a.m. The caretakers distribute "ice melt" ASAP to try and stop people from falling. It has been reported that some of the "ice melt" has been in contact with some of the backpacks lying on the ground. Jane mentioned that snow safety issues will be discussed in the next School Newsletter.

### **Character Matters Presentation**

Mrs. Davie presented some of the motivational messages she received while attending a Character Matters symposium in October. The presenters were very inspiring and offered many wonderful ideas on how to best encourage the Character Matters initiative within our schools. Specifically outlined were ways to model and encourage the character traits within the school. Thank you Mrs. Davie for the valuable information.

### **Poverty Discussion**

Jan Norwood discussed the attached document titled "Understanding and Working with Students and Adults from Poverty". It was suggested that we all should all try our best to ensure that we are not inadvertently imposing hidden middle class rules on our children and families. Council was asked to keep in the back of our minds that the use of certain kinds of prize structures during our fundraising efforts, can put undue pressures on the less fortunate of our families. Council will continue to do our very best to ensure that all programs run are inclusive to all students and families.

### **Treasurer Update**

Monica submitted the November and December statements. See attached.

### **Fundraising Coordinators Update**

A fundraising summary was presented to Council. See attached. The Dance-A-Thon theme was discussed and a Jammin' in the Jungle theme has been selected. See attached outline. The dance-a-thon will take place April 11<sup>th</sup>. The fundraising team will be sure to meet with Lynda when she gets back from her conference to ensure that the revenue streams and prize structure fit with the successful methodology that was used for last year's dance-a-thon. It was suggested that if we do decide to make a donation to a Rainforest, that it be something as close to home as possible so that the kids can relate to it better. There will be a dance-a-thon committee meeting on February 5<sup>th</sup>.

### **Volunteer Coordinator Update**

Terri updated council on the volunteer situation for the book sale next week. All but one timeslot had been filled, and Michelle Finlay offered to fill the last remaining spot. The book sale will take place in the library on Tuesday January 29<sup>th</sup> and Wednesday January 30<sup>th</sup>.

### **New Business**

Jane was asked if she had heard anything about the PRO grant proposals for this year, and the news is that it is just taking longer than expected to process all proposals. The issue was raised that Council received \$2,318 from the ministry for last year's PRO grant, when we were only to supposed to receive \$2,000. Heather will investigate.

The meeting was adjourned by Robynne at 8:55 p.m.

### **Next Meeting**

Thursday February 21, 2008 at 6:30 p.m.

*Thank you for coming!*